## **Answers To Your Questions**

# Your order is due by Sept 30; Monday after Homecoming

## 1. Can I Arrange a Payment Plan?

Yes. Call (717) 526 4373 before placing your order. Let us help you so you can place your order on time. Ordering on time is very important plus eliminates late charges.

## 2. What If I Forget or Miss the Scheduled Order Date?

Order online, call. DO NOT take order back to your school. Late orders do cost more & are delivered later than the school's group order.

## 3. Deposit/Payment?

Paid in full unless a Payment Plan is arranged before placing your order. Make check payable to HERFF JONES Co. Include student name, address & phone # on check. Declined check or credit card....\$35.00 fee.

## 4. What are my ordering options?

Ordering online is very convenient. Phone ordering is always accepted.

## 5. How Do I Order Cap n Gown?

See instructions online. Be accurate with height and weight at time of ordering. Some schools still order by gender so be sure to indicate male or female.

## 6. How Do I Order Online?

www.highschool.herffjones.com

See full color catalog www.herffjones.com/catalog

#### 7. How Do I Order a Yard Sign? Use link below

https://hjcrouse.buildasignenterprise.com



## 8. When Will I Receive My Graduation Supplies?

Mailed home in the spring after your school (admin) provides HJ Co the official graduation date time & place. All cap and gown orders are delivered to your school & distributed by your school.

#### 9. What Is "Early Delivery" Order Now Wear Now

Class of 2025 tees, crewnecks/hoodies, keychains, lanyards, souvenir tassels, senior jewelry & much more can be picked up during a certain time in school.

#### 10. Graduation Ring?

Design your ring online. See what it looks like as you design it. Finger sizing will be done at the in-school order day or check in your office for the finger sizer or request a finger sizer. Payment Option: In full, 4 Equal Payments or \$100.00 deposit at time of ordering. Full color catalog is available online at www.herffjones.com/catalog.

## 11. Can I Have An Order Form Sent Home?

Yes. Email our office and request an order form. The form can then be scanned & emailed back to our office or the order form can be mailed to our office.

Note: Do Not send credit card information on a scanned order form

#### 12. Who Do I Contact With Other Questions? jacrouse@herffjones.com 717 526 4373